

Crowne Meadows HOA

Good Standing Letter for Rentals

Are you a landlord and need a letter of good standing to renew your County rental license?

Please know that there is a process and timeline involved in obtaining a letter of good standing.

- a. **Timeline** – once a request has been received by Allied, the typical timeline for release of a good standing letter is 7-10 days. Please do not wait until the last minute to put in your request for a good standing letter.
- b. **Process** –
 - i. Request is made to HOA Administrator by the Homeowner
 - ii. Allied Realty - HOA Administrator (kjan@alliedrealtycorp.com) Receives Request
 - iii. Allied Realty Processes Request
 1. Review of files to ensure no presence of any aged violations or outstanding conditions
 2. Review of financial account to ensure no delinquency exists
 3. Review of current property exterior condition (inspection performed)
 - iv. If Step (iii.) produces no negative findings, then a Good Standing Letter is generated and issued to the Homeowner. If Step (iii.) produces negative findings, then such negative findings will be communicated to Homeowner in Good Standing Denial Letter. Upon homeowner curing the negative finding, the Good Standing Letter is generated and issued to Homeowner. Please be aware, if such negative finding which is cured requires a reinspection for verification purposes, then Homeowner should factor in time for such inspection to be scheduled and performed.