

CROWNE MEADOWS HOMEOWNERS ASSOCIATION, INC.

August 14, 2020

Dear Member:

In accordance with the requirements of the Association's Bylaws and State of Maryland Law, notice is hereby given for the 2020 Annual Meeting of the Membership to be held on **Thursday, September 10, 2020 at 7:30 pm**. Due to the COVID-19 pandemic and circumstances beyond our control, there are several changes which must be made to the Annual Meeting. At the top of the list is the meeting venue. The **meeting will be held via ZOOM** instead of at Andrew Jackson Middle School. There will be a community forum time period when Crowne Meadows Homeowners will be able to have any questions or concerns addressed.

Since the venue (ZOOM) for the Meeting does have some limitations, for example everyone will not be able to have their computer microphone on and speak at the same time, we are requesting Owners and Residents who have questions, concerns, or suggestions to please **email them** to our Community Manager Doug Norris (dnorris@alliedrealtycorp.com) **in advance**. While the forum time period will allow attendees to use the chat-feature to submit questions/comments/suggestions to the Host, any questions/comments/suggestions submitted **in advance** will receive priority in terms of sequence. As a member of the Association, you are requested to attend and to participate in the governance of your community. providing ZOOM log-on instructions for the Annual Meeting. At the end of this notice you will find log-on instructions for the meeting. Instructions for the meeting will also be posted on our Crowne Meadows Website (crownemeadows.com) a few days prior to the meeting.

As you may recall, the Annual Meeting is also the Meeting when any Directors/Officers (Board members) of the Association whose term limits are expiring can be re-elected and installed; new Directors/Officers can be voted in to replace existing Directors/Officers; or any vacancies are open to be filled by a new member. Maryland law and the Crowne Meadows HOA governing documents specify strict notice, protocols, and procedures which must be adhered to. In order to be in compliance, a few of the many requirements are proper notice, process by which proxies can assuredly be disseminated, collected and counted, process by which each owner in good standing who desires to participate in the election has access to do so, and ballot reconciliation. Just these requirements alone make it difficult to hold elections remotely or electronically. **Consequently, the Board of Directors has voted to postpone the Election of Directors/Officers until the COVID-19 pandemic has subsided and a special meeting can be held in person, or until a satisfactory electronic platform has been identified and tested, along with special notice** regarding such new protocol and procedures being disseminated to all owners. Rest assured, the Association is not simply relying on the COVID-19 pandemic to subside. Due diligence is being performed and interviews of electronic-voting companies are currently being conducted in case a special meeting for the purpose of elections needs to be called.

Annual Meeting Topics: Tune in to the meeting to hear important news about issues and development in the County, which affect Crowne Meadows Owners and Residents. Also we will be sharing progress made and projects that have been completed in Crowne Meadows, and general updates on what's happening in the neighborhood.

ZOOM Meeting Log-on Details:

Crowne Meadows HOA is inviting you to a scheduled Zoom meeting. This meeting will be recorded.

Topic: Crowne Meadows HOA: Annual Meeting

Time: Sep 10, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81454492253?pwd=OHJGUU5Ock5rQ0czaDVzZFI0cnl5dz09>

Meeting ID: 814 5449 2253

Passcode: 162132

One Tap Mobile

+19292056099,,81454492253#,,,,,0#,,162132# US (New York)

+13126266799,,81454492253#,,,,,0#,,162132# US (Chicago)

Dial by Your Location

+1 929 205 6099 US (New York)

+1 312 626 6799 US (Chicago)

+1 301 715 8592 US (Germantown)

Meeting ID: 814 5449 2253

Passcode: 162132

Find your local number: <https://us02web.zoom.us/j/81454492253?pwd=OHJGUU5Ock5rQ0czaDVzZFI0cnl5dz09>

If you have any questions with regard to the information presented in this notice, please contact our Community Manager, Doug Norris at 301-941-8933 or dnorris@alliedrealtycorp.com.

We look forward to seeing you on the 10th.

Sincerely,

Board of Directors

Crowne Meadows Homeowners Association, Inc.

www.crownemeadows.com